



FIRST PRESBYTERIAN
CHURCH OF EDMOND

Job Description STUDENT MINISTRIES INTERN

PURPOSE/VISION:

To make disciples of Jesus Christ by partnering with the Student Ministry Department of First Presbyterian Church of Edmond toward the pathway of “Gather, Grow, Go”.

ACCOUNTABILITY:

Accountable directly to the Director of Student Ministries in regard to personal, professional, ministry matters; to the Student Ministry Committee of the Session of FPCE in regard to policy involving programs and ministry matters, and to the Personnel Committee regarding personnel policies.

RESPONSIBILITIES:

1. Assist the Student Ministry Staff in the overall Student Ministry programming.
2. Connect with students of their gender outside of the church building walls through contact work, attending students’ games, recitals, award banquets, lunches, etc. A ministry of presence.
3. Create warm and welcoming environments that enable relationships between students, as well as between students and leaders to form and take shape. A ministry of connectedness and community.
4. Take opportunities that strengthen you being a disciple that makes disciples.
5. Create opportunities that enable students to engage more fully with God, and to live out the reality that all of life is an act of worship. A ministry of worship and mission.
6. Willingness to be stretched and grown in the field of student ministry, and more importantly in their walk with the Lord.
7. Attend the Sunday Worship service of First Presbyterian Church to encourage youth to follow their lead.
8. Keep track of your hours and activities. Turn in weekly to Director of Student Ministry.
9. Completing the Ministry Safe course
10. Demonstrating appropriate boundaries in your life, relationships and ministry. By living out the gospel, not seeking perfection but embracing transparency and grace.

11. Meet weekly with your supervisor reflecting on ministry principles and evaluating ministry experiences.
12. Engaging in reflection of Christian leadership via readings assigned by the internship program.
13. Assisting in leadership/teaching of the student ministry programs.
14. Assisting in any administrative tasks that the student ministry program requires.
15. Have a good working relationship with other interns, church staff, church committees, students and congregations.
16. Participate in any additional duties as deemed necessary by ordained staff, Director of Student Ministries, Associate Director of Student Ministries, Student Ministry Committee, and/or Session.

EVALUATIONS:

At the end of summer, fall and spring semesters performance reviews will be conducted by the Director of Student Ministries as Direct Supervisor. At which point, both the Intern and Director will to determine if they will continue in the next semester.

**To apply complete the Student Intern application and send it along
with your resume to adees@fpcedmond.org or
First Presbyterian Church of Edmond 1001 S. Rankin St. Edmond, OK 73034**